Use this checklist to evaluate a building on campus for its accessibility. A measuring tape may be needed for some activities. Return completed form to the Services for Students with Disabilities office on the 4th floor of the Student Services Building or email results to ssd@austin.utexas.edu.

Building Being Evaluated:

This checklist is based on the four priorities recommended by the Americans with Disabilities Act regulations

Priority 1: Accessible approach and entrance
Priority 2: Access to goods and services
Priority 3: Access to rest rooms
Priority 4: Any other measures necessary

Exterior of Building

Accessible Approach/Entrance
People with disabilities should be able to arrive on the site, approach the building, and enter as freely as everyone else. At least one route of travel should be safe and accessible for everyone, including people with disabilities.

Y_N__ Is there a route of travel that does not require the use of stairs?
Y_N__ Can all objects protruding into paths be detected by a person with a visual disability using a cane? (In order to be detected using a cane, an object must be within 27 inches of the ground. Objects hanging or mounted overhead must be higher than 80 inches to provide clear head room)
Y_N__ Do curbs on the route have curb cuts at drives, parking, and drop-offs?
Y_N__ If there are stairs at the main entrance, is there also a ramp or lift, or is there an alternative accessible entrance?
Y_N__ Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?
Y_N__ Does the accessible entrance provide direct access to the main floor, lobby, or elevator?
Y_N__ Is the door handle no higher than 48 inches and operable with a closed fist?

The “closed fist” test for handles and controls: Try opening the door or operating the control using only one hand, held in a fist. If you can do it, so can a person who has limited use of his or her hands.

Y_N__ Are there automatic buttons to open doors? [Required for doors requiring more than 5lbs of force to open]

Comments:

Parking and Drop-Off Areas
Y_N__ Are an adequate number of accessible parking spaces available? (the table below gives the requirements for new construction and alterations)

<table>
<thead>
<tr>
<th>Total spaces to Accessible Spaces</th>
<th>1 to 25= 1 space</th>
<th>26 to 50= 2 spaces</th>
<th>51 to 75= 3 spaces</th>
<th>76 to 100= 4 spaces</th>
</tr>
</thead>
</table>

At least one of every 8 accessible spaces must be van-accessible (with a minimum of one van-accessible space)

Y_N__ Are the accessible spaces closest to the accessible entrance?
Y_N__ Are accessible spaces marked with the International Symbol of Accessibility? [Wheelchair symbol]
Y_N__ Are there signs reading “Van Accessible” at van spaces?

Comments:
Campus Accessibility Checklist

Interior of Building

Seats, Tables, and Counters
Y__N__ Are the aisles between seating (other than assembly area seating) at least 36 inches wide?
Y__N__ Are the spaces for wheelchair seating distributed throughout?
Y__N__ Is there a portion of counters that is no more than 36 inches high, or is there space at the side for passing items to customers who have difficulty reaching over a high counter?
Y__N__ Are all aisles and pathways to materials and services at least 36 inches wide?

Comments:

Elevators
Y__N__ Are there ramps, lifts, or elevators to all public levels?
Y__N__ Are there both visible and verbal or audible door opening/closing and floor indicators?
Y__N__ Is there a sign on both door jambs at every floor identifying the floor in raised and Braille letters?
Y__N__ Is the emergency intercom identified by Braille and raised letters?
Y__N__ Is there clear access to elevator buttons (no magazine racks or trashcans in front of buttons)?

Comments:

Restrooms
Y__N__ If rest rooms are available to the public, is at least one rest room fully accessible?
Y__N__ Are there signs at inaccessible rest rooms that give directions to accessible ones?
Y__N__ Is there Braille to identify rest rooms?
Y__N__ Are doors equipped with accessible handles (operable with a closed fist), 48 inches higher less?
Y__N__ Is the stall door operable with a closed fist, inside and out?
Y__N__ Is there a wheelchair-accessible stall that has an area of at least 5 feet by 5 feet, clear of the door swing, OR is there a stall that is less accessible but that provides greater access than a typical stall (either 36 by 69 inches or 48 by 69)?
Y__N__ In the accessible stall, are there grab bars behind and on the side wall nearest to the toilet?
Y__N__ Can the faucet be operated with one closed fist?
Y__N__ Are soap, other dispensers, and hand dryers within reach ranges and usable with one closed fist?

Comments:

Miscellaneous
Y__N__ Is there one water fountain with its spout no higher than 36 inches from the ground, and another with a standard height spout (or a single “hi-lo” fountain)?
Y__N__ Are TVs displaying announcements captioned?

Comments:

Classroom
Y__N__ Is there an accessible desk/table space in each classroom (with no attached chair)?
Y__N__ Is there Braille labelling near each room to indicate room numbers?
Y__N__ Is there an easily accessible route to the front of the classroom wide enough for a wheelchair?

Comments:

Thank you for participating in this assessment of UT’s accessibility! SSD/ES/7.13